INTERNATIONAL



## For company use – intermediary details and stamp

Intermediary company:	Fax number:
	Email address:
Contact name:	Official stamp:
Telephone number:	

To be completed by the employer (the **Planholder**). Please complete this form using BLOCK CAPITALS.

A deliberate or reckless misrepresentation by **You** may lead to **Us** voiding **Your** membership. Where **You** make a careless misrepresentation **We** may void **Your Group Plan** or decline or reduce related claim payments. A misrepresentation is an untrue statement of fact relied on by one party, in this case **Us**, in establishing the terms of a contract (**Your Group Plan**). **You** should ensure that **You** complete **Your** application carefully, accurately and fairly. If **You** are unsure on any matter **You** should contact **Us**.

We advise You to keep a record of all information You supply to Us in connection with this application.

If, after completing **Your** application form and before the latest of either **Our** written acceptance, payment of premium or **Your Start Date/Entry Date**, anything occurs which affects the information **You** provided in this form, such as a change in the state of health of any of **Your** employees, **You** must tell **Us** in writing about the change.

We reserve the right to decline or accept Your application or to accept Your application form with special terms.

Please send **Your** completed application form and submit it along with **Your** incorporation certificate (trade license) to **Us** via **Your** intermediary, or direct to Arabia Insurance Company S.A.L., c/o Now Health International Gulf Third Party Administrators LLC, Unit 3701, Burj Al Salam Building, 3 Sheikh Zayed Rd, PO Box 334337, Dubai, United Arab Emirates. **You** can also scan and email it to MEAQuotes@worldcare.ae.



#### Section 1: Start Date

Cover cannot start until **You** have accepted all of **Our** terms and conditions following **Our** receipt of this application form and **We** have received the correct premium. **You** can apply for cover to start at a future date within 60 days of completion of this application form.

/

The date the **Group Plan** will start from (dd/mm/yyyy): /

Section 2: Company details
Company name:
Trading name(s) if applicable:
Registered office address:
Office location address (if different from above):
Company registration number:
Company establishment number:
Tax registration number (TRN):
Other countries where <b>You</b> do business/have operations:
Company website address: Business activity:
Incorporating body:
Incorporation number:
Incorporation date (dd/mm/yyyy): / /
Legal form of <b>Your</b> firm (e.g. Limited Liability Company):

Is the Company, any party connected to the Company or any employees, their family members or close associates, a politically exposed per Is any party connected to the Company, any employees, their family members or close associates, a politically exposed person?	rson? Yes 🗆	No 🗆
Are all directors included in <b>Your</b> intended membership? (If not please list all additional directors)	Yes 🗆	No 🗆
Are all Ultimate Beneficial Owners of the Company included in the intended membership? (If not please list all Ultimate Beneficial Owners (natural persons owning more than 25%):	) Yes □	No 🗆
Is <b>Your</b> firm owned, in whole or in part, by another organisation? If yes, please state the name(s) and registration and incorporation jurisdiction(s) of the organization(s) together with the percentage of own type of business carried on by it (or each of them) and whether it is DFSA regulated. Please provide a copy of the company structure chart		

#### Details of Shareholders

registration certificate of each one of these organisations.

Please state the full name(s) of the firm's shareholders/partners holding more than 25% of issued capital together with their nationality, date of birth and the percentage of their corresponding ownership. If a shareholder owns the controlling stake, in the case of a company please provide details of the ultimate owner.

Name	Nationality	Date of birth (dd/mm/yyyy)		Shareholding Percentage
		/	/	
		/	/	
		/	/	

If a shareholder owns the controlling stake, in the case of a company please provide details of the **ultimate owner**.

Please provide the full name, nationality, date of birth and current domicile.

Name	Nationality	Date of birth (do	d/mm/yyyy)	Address	Shareholding Percentage
		/	/		
		/	/		
		/	/		

Details of Board Members

Please provide the full name(s), nationality, date of birth and current domicile of all Board Members.

Name	Nationality	Date of birth (dd/m	m/yyyy)	Address	Shareholding Percentage
		/ /			
		/ /			
		/ /			

Is Your firm a regulated entity? (If yes, please complete the below information)

Yes 🗆 🛛 No 🗆

Please provide the name and country of **Your** firm's national regulator:

Date and number of **Your** firm's licensing/registration by the regulator:

Date of Registration:

Number:

If Your firm is FATCA Registered, GIIN Number:

Section 3: Company Plan Administrator details					
First name(s):	Family name:				
What do <b>You</b> like to be called?					
(If Your full name is John Andrew Smith, You might like to be called John or Mr Smith or Andy. We will addr	ess all correspondence to <b>You</b> in this way.)				
Job title:					
Address (if different from above):					
Telephone:	Fax:				
Email address:					

# Section 4: Our environmental policy - Your document delivery settings

• You can use Your secure online portfolio to view and download Plan documents, including Your Certificate of Insurance

- You can use Your secure online portfolio to download Your virtual membership card
- Add Your membership card to Your smartphone wallet

# Section 5: Group Plan options

For detailed information about the **Group Plan** choices available, please refer to the WorldCare **Benefit Schedule**. The currency **You** pay **Your** premium in is chosen for **You** by **Your Country of Residence** and the **Group Plan Deductible** will also be denominated in this currency. Please indicate **Your Group Plan** choice, **Deductible**, and any additional options.

#### Choice of Group Plan

Benefit	Essential #	Advance	Excel	Apex
Maximum annual limit	USD 3m	USD 3.5m	USD 4m	USD 4.5m
In-Patient and Day-Patient care	•			
Organ Transplant	•	•		
Cancer Treatment				
Acute Medical Conditions during Pregnancy and childbirth	•	•		•
Evacuation and Repatriation	•			
Day-Patient or Out-Patient surgery	•	•	•	
Out-Patient Medical Practitioner fees	•			
Rehabilitation	•	•		•
Congenital cover	•			
Chronic Condition cover	•			•
Routine and complex dental <b>Treatment</b>	•			•
Routine maternity cover	•	•	•	•
Please choose				

# WorldCare Essential is not available to **Insured Persons** with residence visas in the Emirates of Dubai or Abu Dhabi.

Full refund

Not covered

Limited cover

## Group Plan DeductibleØ

If You would like to change from the Standard Deductible to one of the other options, please tick the appropriate box. Please note that the Group Plan Deductible applies to In-Patient and Day-Patient Treatment is per Insured Person, per Period of Cover.

If You choose an Optional Deductible, on WorldCare Advance, WorldCare Excel or WorldCare Apex, You must also select an Out-Patient Co-Insurance Option or an Out-Patient Per Visit Excess Option. On WorldCare Essential if You choose an optional Deductible USD 1,000, USD 2,500 or USD 5,000 and an Out-Patient Charges Option or Out-Patient Charges – Option 2, You must also select an Out-Patient Co-Insurance Option.

<sup>Ø</sup> Annual **Deductibles** are not available to **Insured Persons** with residence visas in the Emirates of Dubai or Abu Dhabi.

	Essential	Advance	Excel	Apex
Standard Deductible	Nil	Nil	Nil	Nil
Optional <b>Deductible</b>				
USD 1,000				
USD 2,500				
USD 5,000				
USD 10,000				
USD 15,000				
Out-Patient Per Visit Excess $Option^\dagger$				
USD 25	N/A			
USD 15 <sup>◊</sup>	N/A			

Please note that only Out-Patient Per Visit Excess USD 15 is available to Insured Persons with residence visas in the Emirate of Abu Dhabi.

<sup>†</sup> If you choose an optional **Deductible**, You must also select either a **Co-insurance Out-Patient Treatment** option or an **Out-patient Per Visit Excess** option.

Additional options	Essential	Advance	Excel	Apex
USA elective <b>Treatment</b>				
Medical history disregarded (compulsory <b>Group Plans</b> 10+ employees only)				
Extended Evacuation and Repatriation Option				
Out-Patient Charges		N/A	N/A	N/A
Out-Patient Charges – Option 2		N/A	N/A	N/A
Out-Patient Charges – Option 3	$\square^{\infty}$	N/A	N/A	N/A
Restricted Network**	N/A			
10% Co-Insurance on Out-Patient Treatment <sup>▲</sup>	□*			
20% Co-Insurance on Out-Patient Treatment <sup>A</sup>	□*			
Wellness, optical <b>Benefits</b> and <b>Vaccinations</b> (Combined limit up to USD 500) (compulsory <b>Group Plans</b> 3+ employees only)	N/A			
Wellness, optical <b>Benefits</b> and <b>Vaccinations</b> – Option 2 (Combined limit up to USD 1000) (compulsory <b>Group Plans</b> 3+ employees only)	N/A			
Routine maternity cover for Advance Group Plan option (compulsory Group Plans 10+ employees only)	N/A		N/A	Already covered
Routine maternity cover with 20% <b>Co-Insurance</b> for Advance <b>Group Plan</b> option (compulsory <b>Group Plans</b> 10+ employees only)	N/A		N/A	Already covered
Dental cover for <b>Group Plan</b> option (compulsory <b>Group Plans</b> 10+ employees only)	□#		Already covered	Already covered
Routine maternity cover for Excel <b>Group Plan</b> option (compulsory <b>Group Plans</b> 10+ employees only)	N/A	N/A		Already covered
Removal of Dental <b>Co-Insurance</b>	N/A			

Co-Insurance Out-Patient Treatment is not available to Insured Persons with residence visas in the Emirate of Abu Dhabi.

\* Please note that on WorldCare Essential a Co-Insurance Out-Patient Treatment Option can only be taken if You select an Out-Patient Charges Option or Out-Patient Charges Option 2.

\*\* For residents of the UAE, the premium can be reduced by a further 10% by choosing the Restricted Network Option which excludes cover for Treatment received in the American Hospital and associated clinics, the City Hospital, the Welcare Hospital and associated clinics of the Mediclinic Group. Please note that if You selected the USD25/USD 15 per visit Out-Patient Excess or one of the Co-insurance Plan options, these will still apply in the Restricted Network. The Restricted Network is not available for resident visa holders in the Emirate of Abu Dhabi.

No Out-Patient Co-Insurance Option and Out-Patient Per Visit Excess Option is allowed for WorldCare Essential with Out-Patient Charges – Option 3 as Out-Patient Charges – Option 3 on WorldCare Essential is subject to default USD 25 Out-Patient Per Visit Excess.

\* Dental Care can only be taken on WorldCare Essential if You select an Out-Patient Charges or Out-Patient Charges – Option 2.

# Section 6: Method and frequency of premium payment

Please note that if the payment **You** are to make now is based on an indicative quote the amount due may change once **We** have reviewed this application. **You** will need to both agree and pay the revised premium before cover can start. Please select the frequency and payment type **You** would like to pay **Your** premiums in. Please note that quarterly premiums have a 3% surcharge.

	Annually	Semi-annually	Quarterly	Monthly
Bank transfer				N/A

Bank transfer: Please make sure You tell Us Your family name in the transfer details and send it to the appropriate bank account below:

	USD account						
Bank	Citibank						
Bank account name	Arabia Insurance Company SAL (Dubai Branch)						
Account number	0110555237						
Address	PO Box 749, Oud Metha Road, Dubai, United Arab Emirates						
Swift code	CITIAEAD						
IBAN number	AE490211000000110555237						
For USD bank account	Correspondent Bank: "Citibank N.A., New York, USA. SWIFT: CITIUS33"	For transfer to banks in the UAE:	Code Description	INS Insurance Services			

# Section 7: Previous Medical Insurance

Please complete this section if You have previously had private medical insurance for Your group members. Otherwise please go to section 8.

Policy no.:	Date cover expires/expired (dd/mm/yyyy):	/	/
Name of Insurer:			

## Section 8: Group Medical Declaration

Details of any known or planned **In-Patient Treatment** in the last three years for any on-going **Treatment** for but not limited to; cancer, heart conditions, psychiatric disorders, congenital conditions, renal failure or back disorders:

\* Please note that if a **Medical Condition** is declared that the terms originally offered by the previous medical insurance are subject to underwriting review and approval which may require new underwriting conditions for the effectivity period of this application.

Please complete the following if You have previously had private medical insurance for Your group members. Otherwise please go to section 9.

Policy no.:	Date cover expires/expired (dd/mm/yyyy):	/	/
Name of Insurer:			

Section 9: Underwriting Options						
Full Medical Underwriting (FMU)		Medical History Disregarded (MHD)				
Continuous Transfer Terms (CTT)						

Full Medical Underwriting (FMU) is the process where the **Underwriters** assess the declared details in deciding if any special terms apply. For FMU, all members (employees and **Eligible Dependants**) are required to complete a WorldCare application form for group (FMU) employees and send it to Arabia Insurance Company S.A.L., c/o Now Health International Gulf Third Party Administrators LLC, Unit 3701, Burj Al Salam Building, 3 Sheikh Zayed Rd, P.O Box 334337, Dubai, United Arab Emirates.

Medical History Disregarded (MHD) is when **We** may be able to cover **Your** employees without asking detailed questions about their medical history up front. MHD is available for compulsory groups of 10 or more employees.

Continuous Transfer Terms (CTT) is when You are applying for one of Our Group Plans with Benefits similar to those of Your current policy and where the Underwriters assess the declared medical details and decide if We can offer Your members a Continuous transfer. All members (employees and Eligible Dependants) are required to complete a WorldCare application form for group (CTT) employees and send it to Arabia Insurance Company S.A.L., c/o Now Health International Gulf Third Party Administrators LLC, Unit 3701, Burj Al Salam Building, 3 Sheikh Zayed Rd, P.O Box 334337, Dubai, United Arab Emirates.

Please note that We cannot offer Continuous Transfer Terms (CTT) terms for resident visa holders of Emirates of Dubai and Abu Dhabi.

We need a full membership list as follows and it must include these details for each person to be covered (A template is available from www.now-health.com or by calling +971 (0) 4450 1428).

- 1. First name(s)
- 2. Family name
- What do they like to be called? (If Your employee's full name is John Andrew Smith, he might like to be called John or Mr Smith or Andy. We will address all correspondence to him in this way.)
- 4. Gender
- 5. Date of birth (dd/mm/yyyy)
- 6. Marital Status
- 7. Residential region
- 8. Nationality
- 9. Passport number
- 10. UID (Visa) number
- 11. File number (Visa)
- 12. Emirates ID number
- 13. Emirate of Visa issuance
- 14. Emirate of work

- 15. Occupation
- 16. Occupation industry
- 17. Work region (e.g. Oud Metha)
- 18. Emirate of residence
- 19. Monthly salary range:
  - <4,000 AED / 4,000<12,000AED / >12,000 AED / Unsalaried
- 20. Commission based salary: Yes / No
- 21. Employee category
- 22. Entry Date first day of cover (dd/mm/yyyy)
- 23. Country of Residence
   24. Email address
- 25. Telephone no.
- 26. Relationship to primary insured
- 27. **Dependants** to be included
- 28. Start date of employment (employees only)

#### Section 10: Eligibility

Please define the member category:

Name of category e.g. directors, managers, general employees			All members		Number of members		
Compulsory	□ or	Voluntary		Start Date for New Emplo	yees:		
Employees only	□ or	Employees and Dependants		First date of employm	hent		
Expatriates	□ and/or	Local Nationals		After mont	h(s) probation period		

If cover choices vary according to the job position and there are more than five employees for each level, please provide details.

For **Dependants** aged between 18 to 28 **We** may require written confirmation from their place of study that they are in full-time education.

If **We** have accepted the **Group Plan** on the basis that it is compulsory group and subsequently find out that the **Group Plan** is on a voluntary basis, **We** reserve the right to adjust the premium.

## Section 11: Important notes

Quotations are valid for 30 days subject to the above details remaining the same and are issued in accordance with WorldCare **Group Plan** terms, conditions and exclusions.

The premiums quoted have been calculated based on each person's age at the date of the quotation. Premiums may be subject to change if the age of any

person increases prior to the actual **Start Date** of **Your** WorldCare **Group Plan** or if the number of members eligible to participate in the **Group Plan** is different to the original census provided that Arabia Insurance Company S.A.L. quoted on. Cover cannot start until **You** have accepted all of **Our** terms and conditions following **Our** receipt of this application form and **We** have received the correct premium.

#### The premiums quoted have been based on Body Mass Indexes being within normal limits.

\*As per the Dubai Health Authority circular, We cannot back date cover for Dubai resident visa holders (only in exceptions for new born and this is limited to up to 7 days).

#### **Data Protection**

Please ensure that You show the following information to others covered under Your Plan or make them aware of its contents.

We and the Underwriters will deal with all personal information supplied in the strictest confidence as required by the Personal Data Protection Act. We and Your underwriters collect personal information about You and Your Dependents (including health, bank account and occupation) for the purpose of establishing and administering Your Plan. This includes information supplied by You, those family members, medical providers or Your employer (if applicable). Your information may be passed to Now Health group companies administrating Your Plan, Underwriters, Insurers, Reinsurers, Medical Practitioners, Medical Assistance Companies and Claims Administrators for these purposes, including those located outside Your country of residence. Confidentiality is required of any third parties to whom the administration of Your Plan may be subcontracted, including those based outside the country of Your residency. In certain circumstances, medical service providers (or others) may be asked to supply further information. Your personal details will not be disclosed to other organizations without Your consent.

You have a right of access to, and correction of, information that we hold about You. Please contact Us if You would like to exercise either of these rights. Some of the information We collect about You may be classified as "sensitive" – that is information about racial or ethnic origin and physical or mental health. Data protection laws impose specific conditions in relation to sensitive information, including, in some circumstances, the need to obtain Your explicit consent before We process the information. When You provide information about family members, We will take this as confirmation that You have their consent to do so. As the legal holder of the Plan all correspondence about the plan, including claims correspondence, will be sent to the Planholder. If any family member over 18 insured under the Plan does not want this to happen they should apply for their own Plan.

There is a legal requirement, in certain circumstances, to disclose information to law enforcement agencies relating to suspicions of fraudulent claims and other crimes. If required, information will be disclosed to third parties including other insurers for the purposes of prevention or investigation of crime including fraud or otherwise improper claims where there is reasonable suspicion. This may involve adding non-medical information to a database that will be accessible to other insurers and law enforcement agencies. Additionally, the General Medical Council or other relevant regulatory body will be notified about any issue where there is reason to believe a **Medical Practitioner's** fitness to practice may be impaired.

Please contact our Customer Services team or write to us at the address on the back of this form if **You** wish Now Health International group companies to contact **You** via letter, SMS or email with details of other IPMI or related product and services. A list of Now Health group companies, their contact details and **Our** Data Privacy Policy is available at www.now-health.com/privacy

Your health claims information may be shared by Now Health International Group companies to other Insurance Companies or Reinsurance Companies for the purposes of risk management, contract negotiations, research, development and analysis, as well as, to promote other products that may be of interest to You.

#### Sanctions Limitation and Exclusion

We will not provide cover nor pay claims under this Plan if Our obligations (or the obligations of Our group companies & administrators) under the laws of any relevant jurisdiction including UAE, UK, European Union, the United States of America, United Nations resolutions, trade or economic sanctions or international laws sanctions, prevents or restricts Us from doing so.

We will not provide You with any services or benefits including but not limited to acceptance of premium payments, claim payments and other reimbursements if in doing so, We violate applicable law, regulation, code or court order or are or will be otherwise sanctioned, prevented or restricted.

We may terminate Your Plan if We consider You or Your directors or officers as sanctioned persons, or You conduct an activity which is sanctioned, according to trade or economic laws & regulations.

# Important note: We regard the rights above as best practice but the legal requirements may differ in the country in which You reside. Please contact Us for additional information regarding regulations in Your jurisdiction.

By signing this Application Form **You** consent to the processing and transfer of information (including sensitive information) described in this notice. Without this consent **We** will not be able to consider **Your** application.

## Section 12: Required Documentation

Please provide copies of the valid documents as listed below along with this signed form. These documents must be in **English** or accompanied by a translation into English: :

- This completed application form (signed & stamped)
- Certificate of Incorporation / Registration
- Valid Commercial License / Trade License
- Regulatory License (if applicable)
- Articles of Association / Memorandum of Association
- ID of Ultimate Owner

#### Section 13: Declaration and authorisation

I hereby apply for cover on behalf of all the persons named in this application form for a WorldCare Group Plan as specified above.

I have received and read the **Benefit Schedule**, Terms and Conditions, Definitions, **Benefits** and exclusions of this **Group Plan**. I understand that the Application Form, Group Agreement, **Certificate of Insurance**, **Benefit Schedule** and the Members' Handbook incorporating the **Group Plan** terms and conditions make up the contract between **Us** and all form part of the **Group Plan** Agreement. I am aware that cover shall be provided in accordance with the Agreement.

- I declare that the information given in this application is true and that disclosure in respect of each person included in this application is complete, even if
  some of the information provided is not in my own handwriting. I understand it is unlawful for me to knowingly provide false, incomplete or misleading facts
  or information for the purpose of defrauding or attempting to defraud Arabia Insurance Company S.A.L. Penalties may include imprisonment, fines, denial of
  coverage, loss of premium, loss of Benefits and legal damages.
- I understand that I must notify any changes in the facts contained in this application form, such as a change in the state of health of any person named in it, before the latest of either written acceptance, payment of premium or the Start Date/Entry Date.
- I declare that I have read and understood the following from the Members' Handbook and Group Agreement:
  - cancellation and termination rights
  - complaints procedures
  - law and jurisdiction of the Group Plan
  - language of the Group Plan and Our service
  - compensation arrangements
  - Now Health International Gulf Third Party Administrators LLC is acting on behalf of Arabia Insurance Company S.A.L. for the purpose
    of administering Group Plans.
- I and those to be covered under this **Group Plan** acknowledge and agree to our personal data being processed by Arabia Insurance Company S.A.L., its administrator or its group companies and those other parties, wherever located, for the purpose of administering my **Group Plan**.
- I understand that Arabia Insurance Company S.A.L. cannot be liable and therefore will not pay claims if my Group Plan is lapsed should Arabia Insurance Company S.A.L. be unable to collect my premium for whatever reason and I do not provide an alternate method of payment within seven days of receiving requests for alternative methods of payment.
- I understand that if I am able to claim any costs from another insurance policy for the cost of any treatment or benefits received, Arabia Insurance Company S.A.L. will only be liable for a proportional share of the total costs.
- · I have read the important notes.
- I agree to the declaration above and understand that cover is provided in accordance with the terms and conditions of the WorldCare Group Plan and Group Agreement.

Signature (Authorised person/Plan Administrator):		Date (dd/mm/y	ууу):	
			/	/
Name:	Position:			

Official stamp:

Plans issued in the United Arab Emirates (UAE) are insured by Arabia Insurance Company S.A.L.

(registered under UAE Federal Law No (6) of 2007 and regulated by CBUAE ) with the Registration No: 20)

Registered address: Arabia Insurance, Green Tower, Floor No 8, 9 and 10. P.O. Box 1050 Dubai United Arab Emirates.

Plans are administered by Now Health International Gulf Third Party Administrators LLC (regulated by CBUAE with the Registration No: 26).

Registered address: 2348 Sky Tower, Al Reem Island, P.O. Box 132168, Abu Dhabi, U.A.E.